

# **CYNGOR CYMUNED TREUDDYN COMMUNITY COUNCIL**

## **Minutes of the Annual General Meeting held Wednesday 8<sup>th</sup> May, 2019 at the Meeting Room, Village Hall, Queen St. Treuddyn for 7.00pm**

**1. VICE-CHAIRMAN :** Cllr. Mr R. Cracknell

**2. PRESENT :** Cllrs. Mrs C. Hughes, Ms B. Milne, Mrs C. Thomas, Mrs J. Smith & B. Jones.

**3. APOLOGIES :** Cllrs. C. Swan, I. Roberts, Mrs A. Thomas & Mrs G. Short (Retiring-Chair)

### **4. MEMBERS OF THE PUBLIC**

The Chair welcomed Mr Adrian Leslie – Area Representative for the Royal British Legion also covering North of Aberystwyth and Newtown.

Mr Leslie works full time for the RBL and looks after organisations.

It was stated to members if an RBL Branch has disbanded the Standard could be put in a resting place such as a Church or Public building, but cannot be used for a Service.

If a new Treuddyn Branch was to be formed somebody would be required to lead the branch. The RBL would also offer Branch Community Support and information what the Legion does.

If TCC wishes to go forward setting up a New Branch Mr Leslie would be at hand to advise.

The Chair and Members thanked Mr Leslie for attending this evening.

### **5. PCSO REPORT**

*Incident update from 10/04/19 to 08/05/19*

#### ***Crime***

**Update from last month:** 1 x Burglary – Ffordd Corwen – Rear patio doors have been broken into when the house was unoccupied, two bicycles and gardening instruments have been taken – All lines of enquiry have been investigated, no suspect identified.

1 x Theft of mini mixer – Ffordd Carreg y Llech – Item has been left in the garden and unknown persons have stolen the item. All lines of enquiry have been investigated, no suspect identified.

#### ***Anti-Social Behaviour***

Nothing to report

### **6. DECLARATIONS OF INTEREST**

None declared.

### **7. ELECTION OF OFFICIALS**

**Chairman** – It was proposed by Cllr Mrs C. Hughes to nominate Cllr. Mr R. Cracknell

Seconded Cllr. Ms B. Milne (No other nominees put forward)

Cllr. Mr R. Cracknell accepted the Office as Chairperson

Motion carried

**Vice-Chair** – It was proposed by Cllr Mrs C. Thomas to nominate Cllr. Ms B. Milne

Seconded Cllr. Mrs C. Hughes (No other nominees put forward)

Cllr. B. Milne accepted the Office as Vice-Chair.

Motion carried.

**Sub-Committees** – Full Council

### **8. MINUTES OF THE MEETING** – 10<sup>th</sup> April 2019

The Minutes were adopted as a true and correct record

Proposed : Cllr. J. Smith

Seconded: Cllr. B. Milne

### **8a. Matters arising from the Minutes.**

1. Rhyd Talog Centre – The enforcement case has been handed over to Stacy Wynne FCC.

Agenda - June Meeting: Rhyd Talog Centre – New Educational Facility to be known as Ysgol Y Rhos. To invite a relevant person from the centre to talk about the proposed new facility.

Item 5 PCSO Report – 1 x Criminal damage – The property is situated on Queen Street not Cae Mynach.

Item 10 – No.3 – Agenda June Meeting: A5104 Corwen Road and Ffordd y Rhos Junction.

### **9. PRESENTATION OF ANNUAL STATEMENT OF ACCOUNTS 2018-19**

The Clerk presented the Annual Income and Expenditure accounts of the Council for the end of financial year 01.04.18 to 31.03.19.

Local Council in Wales – Annual Return for the year ended 31 March 2019.

Section 1 Accounting Statements – Prepared by the RFO

Section 2 Annual Governance Statement (Part 1) The following questions were put to members and answered accordingly:-

1. Properly sets its budget and manages its money and prepares and approves its accounting statements as prescribed by law. *Agreed – Yes*

2. Made proper arrangements and accepted responsibility for safeguarding the public money and resources in its Charge. *Agreed – Yes*

3. Has only done things that it has the power to do and has conformed to codes of practice and standards in the way it has done so. *Agreed – Yes*

4. Has given all persons interested the opportunity to inspect and to ask questions about the body's accounts as set out in the notice of audit. *Agreed – Yes*

5. Considered the financial and other risks it faces in the operation of the body and has dealt with them properly. *Agreed – Yes*

6. Arranged for a competent person, independent of the financial controls and procedures, to give an objective view on whether these meet the needs of the body. *Agreed – Yes*

7. Disclosed everything it should have about its business during the year including events taking place after the year-end if relevant. *Agreed – Yes*

8. Considered and taken appropriate action to address issues/weaknesses brought to its attention by both the internal and external auditors. *Agreed – Yes*

9. Trust funds N/A

#### ***Governance Statement (Part 2)***

1. We have adopted standing orders and financial regulations as appropriate. *Agreed – Yes*

2. We have ensured that the Council's standing orders and financial regulations have been followed for all relevant transactions. *Agreed - Yes*

3. Has ensured that where applicable, the Council has properly delegated its responsibilities to committees. *Agreed – Yes*

### **10. TCC RISK ASSESSMENT POLICY & INTERNAL CONTROL PROCEDURES, FINANCIAL REGULATIONS & INVESTMENT STRATEGY**

a) The Risk Assessment updated and approved.

It was agreed that TCC do not make any investments.

With reference to the Tendering process it is always the aim of TCC to get three quotes, if three cannot be obtained TCC will be asked to accept two quotes.

It was proposed by Cllr. B Jones If fewer than three tenders are received TCC to go ahead with two quotes.

Seconded: Cllr. C. Hughes

The Chair asked for a vote by show of hands. Motion carried

b) Investment Strategy – accepted.

c) Directive General Data Protection – TCC does not hold any personnel information on individuals, the only Data that TCC hold are email addresses, telephone numbers and addresses if they have been provided.

The following to be displayed at the bottom of emails:-

Preparing for the introduction of the requirements of the new General Data Protection Regulation (replacing the Data Protect Act from May 2018), this covering email is to inform you that the information the Community Council holds about you consists of your name and address, together with your telephone number(s) and email address if you have provided them. This information will be used solely for the purpose of the Community Council communicating with you. The Council does not share this information with any other person or organisation. If you are content for this situation to continue, you do not need to do anything further at the moment. If you wish the Council to delete your personal data, please let me know.

Data Protection during Meetings: Exclusion of the Press and Public for the Community Council to discuss e.g Tenders, Salaries. Further guidance will be sought by the Clerk.

#### **11. RENEWAL OF TCC ANNUAL INSURANCE**

The annual Insurance expires on the 1<sup>st</sup> June 2019, Documents had not been received to date from the Insurers. The Clerk will attend to the relevant paper work to ensure the Insurance is renewed before the expiry date.

#### **12. TCC VILLAGE PROJECTS – UPDATE**

1. Village Gateways – A possible site meeting to discuss the location of the gates on Ffordd y Llan.
2. Cemetery – To enquire when the Planters are to be planted up.
3. Cenotaph – To arrange a site meeting to discuss improvements eg. Planters, pointing of slabs and positioning of Soldier Silhouette.

#### **13. FLINTSHIRE COUNTY COUNCIL**

##### **Updates on matters raised**

1. Farmers – Ffordd y Llan. It is strongly agreed the planters should be removed from in front of the ‘Farmers’ and reinstated as a Highway. Cllr. C. Thomas gave a brief update / Discussions are ongoing with FCC Highways with reference to the planters.
2. B5101 – Highway section / Llanfynydd Traffic Lights. A road closure is scheduled week commencing 10<sup>th</sup> June 2019.  
Traffic Lights are to be upgraded, manhole covers lifted and highway resurfaced.
3. A5104 – Pontblyddyn to Treuddyn. Resurface work is scheduled for 2020

#### **14. PLANNING**

RMH/059869 Proposal: Change of use and conversion of derelict barn to form 2No. holiday lets and conversion of garage to form office with meeting room above.

Location: Ty Newydd, Ffordd Nercwys, Treuddyn, Mold.

*No Objection*

#### **15. CORRESPONDENCE**

None received.

#### **16. PLAY AREAS**

Queen Street play area. The clerk to arrange an inspection of the BMX track.

#### **17. BILLS FOR PAYMENT**

##### ***Cheque Number***

1535	Owl Accountancy Services (payroll) Inv. 1254	£140.25
1536	Mr M. Fisher / BMX grass cutting and verges	£94.56
1537	Mrs C. Thomas – Clerk’s Office Expenses (April)	£50.72
1538	HMRC Tax & NI (April payment)	£77.40

1539	Mrs C. Thomas – Clerk’s salary (April)	£310.00
1540	J. Smith – Ffordd y Rhos - bedding plants	£38.00

**18. STREET LIGHTING**

No faults reported

**19. COMMUNITY COUNCILLOR’S REPORTS**

1. Ffordd Nercwys – Cllr. Thomas reported work on the Highway is in hand.
2. Ditch on Ffordd yr Odyn. Has been infilled.
3. Treuddyn Village walk – 6<sup>th</sup> June 2019 to meet for 7pm.

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Chairman 12.06.2019





